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ARTICLE I. GENERAL

These by-laws shall govern operations of the Columbia County Republican Central Committee. They shall become effective upon adoption and terminate on the date of the next Biennial Organizational Meeting unless readopted by the succeeding Central Committee.

ARTICLE II. OBJECTIVES

The Columbia County Republican Central Committee, hereinafter referred to as the “Central Committee” or as the “Committee,” is the highest Republican Party authority in county political matters; and may make rules, regulations, and resolutions regarding matters of party activities within the county, which are not otherwise controlled by state or federal law. The purpose of the Republican Party is to get Republican candidates elected to public office. To this end, this party shall solicit and direct funds, register voters as republicans, and recruit and develop candidates.

ARTICLE III. BASIC POLICIES

(A) The basic policies of the Central Committee shall include, but not be limited to, encouraging voter registration in the Republican Party and seeking out, encouraging, and supporting the candidacy of qualified Republicans for local offices and representation in the State Legislature.

(B) (Secretary, please keep on file) The Oregon Republican Party has elected to participate in elections for precinct committee persons as provided in ORS 248.015 to 248.029, as amended. All references to those statutory provisions in these bylaws are conditioned upon the party’s intention to rely upon those statutes. If the party elects not to be bound by those statutes, all references to those statutes in these bylaws shall be null and void. These bylaws do not bind the County Central Committee to comply with any other portion of chapter 248, unless the Oregon Republican Party specifically agrees to be bound by any other portion of chapter 248.

ARTICLE IV. COMMITTEE MEMBERSHIP

Section 1. Elected

The membership of the Central Committee shall consist of elected committee persons, duly qualified under state law, and committee persons appointed under provisions of these by-laws and governing Oregon Revised Statutes.

Section 2. Appointment

A precinct committee person may be appointed by the County Chair to fill any vacancy existing because no one was duly elected and qualified to the position, or the person elected is no longer legally eligible to serve in the position to which elected. A candidate for such appointment must first have demonstrated willingness to serve by submission of a signed application for appointment.

ARTICLE V. TERMS OF OFFICE

The terms of office of precinct committee persons shall be for two years beginning and ending the twenty-fourth (24) day following the primary election, unless otherwise stipulated by state law or party rule.

ARTICLE VI. ORGANIZATION

Section 1. Organization

The Central Committee shall convene (meet) and organize not earlier than the date of the General Election, nor later than November 25, of even numbered years. The retiring Central Committee shall prepare a written notice designating the time, date, and place of the organizational meeting. The chairman of the retiring Central Committee shall obtain from the County Clerk, pursuant to ORS 248.023 (3), the official roll of the Central Committee and as one of his/her primary duties as the retiring Chairman shall oversee the mailing of the above notice of the organizational meeting by the County Clerk such as to assure that said notice is mailed to all duly elected committee persons.

(A) Notice of such meeting must be mailed no later than 30 days prior to the date of the meeting to all certified Republican precinct committee persons elected during the primary election.

(B) The purpose of the meeting is to elect officers for the county Central Committee and to elect delegates and alternate delegates to the State Central Committee pursuant to State Bylaws and to conduct any other business deemed appropriate by the County Central Committee.

(C) A person appointed to fill a vacancy in the office of precinct committee person may not vote on the election of the County Central Committee officers at the organizational meeting of the newly elected committee, but may vote to fill any vacancy in a Committee office after the reorganization meeting.

(D) In accordance with Article I of these bylaws, Proposed Bylaws must be presented by the retiring Executive Board or Appointed Rules Committee to be adopted by the Newly Organized Central Committee as the previous Bylaws automatically expire as of the organizational meeting.

Section 2. Election of Officers and Delegates to the State Central Committee

The newly elected committee next shall elect a chairman, vice chairman, secretary, treasurer, and delegates and alternate delegates to the State Central Committee. Only newly elected precinct committee persons may vote to fill these positions.

Section 3. Notice to the State Central Committee

Within five business days of the county re-organizational meeting, the newly elected Chairperson of the County Central Committee shall cause notice, to be provided in writing, of the names of each delegate and alternate delegate to the State Central Committee. The County Central Committee must also provide a current copy of all county bylaws and rules to the State Central Committee no later than November 30 of each even numbered year.

Section 4. Notice to County Clerk

Within five business days of election, the newly elected chairperson of the county shall cause a notice to be provided to the Columbia County Clerk's office. The notice shall designate the newly elected County Chairperson as the official authorized to communicate with, and receive notices from, the county clerk on behalf of the Oregon Republican Party's affiliate within the county.

Section 5. Notice to Secretary of State

Within five business days of election, the newly elected Chairperson of the County Central Committee shall cause all appropriate forms to be filed with the Secretary of States' office. It is required to inform that office of the change in party leadership so that they will officially transfer responsibility for Contribution and Expense reporting to the new officers.

Section 6. Failure to Organize

In the event that a County Central Committee fails to organize, the Chairman of the State Central Committee may appoint a temporary County Chairman for the purpose of calling an organizational meeting within 60 days of his/her initial appointment. Until officers and delegates are duly elected, but in no event for a period which exceeds 60 days, the temporary Chairman may represent the County Central Committee as a temporary delegate to the State Central Committee.

Section 7. Transfer of Property

The retiring officers of the County Central Committee shall make available to the newly elected officers who are taking their places, not only the records, funds, and property in their possession, but to coach them on their duties as well.

ARTICLE VII. MEETINGS

Section 1. Business Meetings

The majority of the members shall transact business in attendance at any properly called meeting. Members of the Central Committee participating over Electronic means may not vote on questions before the body for consideration.

The Chairperson is to notify all members of each committee at least ten days (10)

before a meeting; this notice is to include an agenda of items to be discussed. Items for the agenda need to be submitted to the Chairperson 15 days prior to the meeting. E-Mail notification of meetings and other functions can be done to save money on postage. Those without e-mail will have to receive a written notice within ten days of the meeting.

Section 2. Central Committee Meetings

Regular meetings of the Central Committee shall be called not less than once every three months during general election years, and at least once every six months in alternate years.

Section 3. Special Elections by Executive Committee

A special election meeting may be called by the Executive Committee for the purpose of filling a vacancy. Notification of such a meeting shall comply with the requirements of Article VI, Section 1A of these bylaws.

Section 4. Special Elections by members

Members may call for a special meeting, by filing with the Secretary, a petition for such a meeting that has been signed by at least twenty-five (25) qualified committee persons. This petition shall state the date, time, and place of the meeting, and the main purpose for which the meeting is being called. The petition must be filed with the Secretary no later than twenty-one (21) days before the meeting date specified in the petition. Upon receipt of a qualified petition, the Secretary shall immediately mail the required meeting notice and make any other arrangements that may be required. Should the Secretary fail to carry out these duties within 5 days, the petitioners may submit the qualified petition to the ORP Secretary for distribution of the meeting notice to the Columbia County Republican Central Committee Members.

Section 5. Roberts Rules of Order

The rules contained in the latest published version of Roberts Rules of Order, Revised shall govern the conduct of all meetings.

ARTICLE VIII. OFFICERS AND ELECTION OF OFFICERS

Section 1. Officers

The officers of the Central Committee shall be a Chairperson, Vice Chairperson, Delegate, Alternate Delegates #1, #2, #3, a Secretary, and a Treasurer.

Section 2. Election of Officials

The election of officers shall be at the Biennial Organizational Meeting.

Section 3. Eligibility for Office

Any registered Republican living in Columbia County who is a Republican precinct committee person shall be eligible to hold office. A nominee for office must indicate willingness to serve in the capacity for which nominated, either verbally at the meeting, or by presenting to the Secretary, a personally signed statement of such willingness. If the acting Chairperson or Vice-Chairperson becomes a candidate for partisan office, they shall relinquish their office.

Section 4. Nominations

Nominations shall be made from the floor at the organizational meeting.

Section 5. Voting

Voting shall be by ballot unless one person is running for the office, and then the candidate shall be elected by unanimous consent. Only those voters present and qualified under the provisions of Article VI, Section 6 may vote.

Section 6. Vote Requirement

To be declared elected, a candidate for office must receive a majority of the votes cast. In the event that any ballot does not show a majority for any nominee for a particular office, balloting shall continue until one candidate receives a majority vote. Prior to the second vote, when three or more candidates are running for the same office, the nominee having the lowest vote on the first ballot shall be dropped; in each ballot necessary, the same procedure shall be followed until one nominee shall have received a majority of all votes cast.

Section 7. Offices Held

No person shall hold more than one office at a time, except that the offices of Secretary and Treasurer may, at the discretion of the Committee, be combined.

Section 8. Vacancies and Succession to Office

In the case of a vacancy in the office of Chairperson, the Vice-Chairperson shall serve as interim chairperson until an election may be held at the next regularly scheduled meeting of the Central Committee. If there is not a Vice Chairperson, the Delegate shall serve as interim until the election of a new Chairperson, If there is no Vice Chairperson or delegate the succession order for interim chairperson shall be: Alternate #1 Delegate, Alternate #2 Delegate.

In the case of a vacancy in any other office, the office shall be filled in accordance with the provision of Article XIII.

Section 9. Election Procedure

Pending the election of a new Chairperson and Secretary, the retiring Chairperson and Secretary shall serve as Acting Chairperson and Secretary. If the Acting Chairperson becomes a candidate for any office, the chair shall be yielded to another person who is not a candidate.

ARTICLE IX. DUTIES OF OFFICERS

Section 1. Chairperson

(A) Subject to the guidance and control of the Committee, the Chairperson shall have the general responsibility for conducting the affairs of the Republican Party in Columbia County. This shall include responsibility for promoting the platform, interests, and philosophies of the Republican Party through good public relations between the electorate and the Party at all times, and supervision of all officers and employees of the Committee.

(B) The Chairperson shall be responsible for the general management of the Republican campaign in election years. The Chairperson shall have power to solicit funds on behalf of the party.

(C) The Chairperson as required by Article VII, Section 2, shall call regular meetings of the Committee and Executive Committee and disseminate all notices required by these ByLaws.

(D) The Chairperson shall endeavor to maintain full membership of the Committee at all times. The membership shall be kept informed of party plans, activities, progress and the financial status of the operation. A complete status report shall be made at every meeting.

(E) The Central Committee Chairperson shall chair the Executive Committee.

(F) The Chairperson shall appoint and serve as ex officio member of all committees.

(G) The Chairperson shall attend meetings of the State Central Committee, and, if unable to do so, shall see that an alternate delegate or proxy attends.

(H) The Chairperson shall send a copy of the newly ratified Bylaws and a list of newly elected officers to the Oregon Republican Party following the reorganization meeting.

(I) Chair shall appoint a Chairman of Elections committee, who shall, appoint two to four other committee members. This committee shall be responsible to recruit and vet candidates, assist in coordinating volunteers and PCPs to participate in campaign committee events, and determine and distribute the funds set aside for the Election Victory Fund, either by a vote of the Executive Committee, or that are specifically raised for the Election Victory Fund.

Section 2. Vice-Chairperson

1. In the absence or incapacity of the Chairperson, the Vice-Chairperson shall assume the power, duties and responsibilities of the Chairperson.
2. The Chairperson, Executive Committee or the Committee may also assign other duties as may be appropriate.
3. The Vice-Chairperson shall attend meetings of the State Central Committee, or, if unable to attend, shall make every effort to see that an alternate delegate or proxy represents him.

Section 3. Delegate(s)

Delegates are our voting representatives to all Oregon Republican Party Central Committee Meetings and Conventions.

Section 4. Alternate Delegates

1. Alternate Delegates shall be elected to attend meetings of the State Central Committee as representatives in place of any Delegate who is unable to attend a particular State Central Committee Meeting.
2. Oregon Republican Party By-Laws designate each County's Secretary and Treasurer to be Alternate Delegates when the elected alternate delegates are not available.
3. Bonus Delegate positions (as allotted by the State Central Committee to attend State Conventions in which State Platform revisions are considered) shall be filled by: Alternate Delegates #1, #2, #3; the Secretary, and the Treasurer in this specified order of succession.
4. The Chairperson, Executive Committee, or the Central Committee may assign additional duties as they see fit.

Section 5. Secretary

The Secretary shall be responsible for keeping the minutes of the Central Committee and the Executive Committee, and maintaining these records on file.

Section 6. Treasurer

As fiscal agent for the Committee, the Treasurer shall be responsible for the receipt and disbursement of all Committee funds. The position requires a detailed accounting of all receipts, payments, assets, and liabilities and the timely filing of any and all reports required by law. A report of accounts shall be submitted to the Chairperson, the Executive Committee, and the central Committee, and reviewed at each meeting of these Committees.

Section 7. All Officers

In addition to the specific duties required by these by-laws, and those that may be properly assigned from time to time, all officers shall:

1. Perform the duties prescribed by parliamentary authority.
2. Submit a final written report describing the status of their jurisdiction and making such recommendations for the benefit of the Committee as they deem advisable.
3. Deliver to their successors not later than ten days after the election of the successors, all official Committee material in their possession.

ARTICLE X. RECALL OF OFFICERS

Section 1. Central Committee Officers

Any or all of the Officers of the Central Committee may be recalled at a petitioned meeting called for that purpose.

Section 2. Recalled by petition

The petition for such a meeting shall clearly state the names of each Officer to be recalled and the reason for the recall, and must be filed in strict compliance with Article VII, Section 4.

A majority vote of the total membership shall be required to affect the recall; except in the case of the Chair of the Central Committee in which case two thirds of the total membership shall be required to affect the recall.

ARTICLE XI. AREA CAPTAINS

Section 1. Appointed by Chairperson

Area Captains may be appointed by the Chairperson as needed.

Section 2. Eligibility

Eligibility for the position shall be the same as for Officers, as set forth in Article VIII, Section 3.

Section 3. Term of Office

Effective upon appointment and confirmation by the Central Committee, they shall serve as Ex-officio members of the Executive Committee and shall continue to serve, as long as qualified, until the next organizational meeting.

Section 4. Duties

Area Captains shall be responsible for locating precinct committee persons for all vacant positions in their area, organizing fund-raising activities in their area, and other such duties as may be assigned by the Chairperson.

ARTICLE XII. RESIGNATIONS

Section 1. Resigning by letter

Any member of the Central Committee may resign any position held, including Precinct Committee Person, by submitting a written letter of resignation to the Chairperson; or by stating, within the previous twenty-four months, verbally to two or more executive committee members at one time, or by publicly stating in a public gathering, on radio, television, newspaper, social media, or other mass media, that they are no longer a republican, that they are identifying with a different political party, or that they no longer support the principles and ideals of the republican party, or by publicly supporting a general election candidate who is opposing the endorsed candidate or nominee of the Republican party.

Section 2. Ineligible

If the Chairperson shall properly determine that a member or officer of the Central Committee is no longer legally eligible to hold a position, and in the absence of a written resignation, the Chairperson shall declare that position vacant.

Section 3. Unexcused Absences

Three (3) unexcused absences of Executive Committee members from Executive Committee meetings shall be considered an automatic resignation from the office held.

ARTICLE XIII. FILLING OF VACANCIES

Should a vacancy occur in any office or position, the Executive Committee shall appoint a replacement. The un-expired term shall be permanently filled by a majority vote of those present at the next regularly called meeting of the Central Committee; If a majority of the Central Committee does not call for an election at that time, the appointee shall be considered elected by acclamation.

ARTICLE XIV. EXECUTIVE COMMITTEE

Section 1. Membership

The members of this committee shall be elected officers of the Central Committee and the Chairpersons of all committees, provided that, in keeping with ORP Bylaws, article XVI, section J, there shall not be more appointed than elected voting members of the Executive Committee.

Section 2. Meetings

(A) This committee shall meet within sixty (60) days after the Biennial Organizational Meeting of the Central Committee. Other meetings shall be at the call of the Chairperson and at such times as the committee may decide. The Executive Committee shall meet at least once per quarter.

(B) Five (5) members may call for a meeting by petition filed in accordance with the provisions of ARTICLE VII, Section 4, except that only five (5) signatures are required.

Section 3. Three officers need to attend

All Executive Committee meetings must have at least three elected Officers in attendance to be deemed a proper meeting.

Section 4. Attendance Requirements

Executive Committee members are expected to attend all meetings of the committee unless excused. A reasonable explanation for an absence shall be submitted to the Chairperson.

Section 5. E-Mail Executive Business meetings:

E-Mail Executive Committee meetings can be called in emergency situations where there is no time or practical ability to have a regular meeting. Each person at the meeting would receive a forward of the meeting in progress like a phone conference. An attempt should be made to notify Executive Committee members by phone who do not have e-mail access. A copy of the meeting should be given to the Secretary.

Section 6. Duties and Powers

(A) During the interval between the meetings of the Central Committee, the Executive Committee shall carry on the business of the Central Committee in accordance with the directions of the Central Committee and these Bylaws.

(B) The Committee shall possess and exercise the powers of the Central Committee except for those powers restricted to the Central Committee by statute. If specific direction has not been given by the full Central Committee on a particular matter, the Committee shall act in the manner which it deems to be in the best interest of the Republican Party.

Section 7. Voting Rights

Each elected Officer present at the meetings of the Executive Committee shall have one vote.

ARTICLE XV. STANDING AND SPECIAL COMMITTEES

Section 1. Committee appointments

The Chairperson may, at any time, appoint committees to carry out some of the responsibilities of the Committee. These committees will serve at the pleasure of the Chairperson and will have the powers and duties assigned by the Chairperson.

Section 2. Committee membership

The committees shall include, but not be limited to, committees on finance, publicity, and candidate assistance.

Section 3. Other groups in party as part of Executive Committee

The Executive Committee may appoint a Republican Advisory Committee consisting of a representative of the Women's Auxiliary organizations, the Young Republicans Federation, party candidates, elected officials and committee chairpersons thought to be beneficial to such a committee. The Advisory Committee should be invited to attend meetings of the Executive Committee. The duties and responsibilities of the committee shall be established when it is appointed.

ARTICLE XVI. FINANCE

Section 1. Proposed Budget

At its' first meeting, the Executive Committee shall adopt a budget of estimated income and expenditures. This budget shall be prepared and submitted by the Treasurer and /or the Finance committee.

Section 2. Auditing

The Committee's accounts shall be audited at or before the last meeting of the Committee by an audit committee of not less than three (3) members appointed by the Committee Chairperson.

Section 3. Bank

The Executive Committee shall designate the official depository or depositories (bank).

Section 4. Two signature checks

All disbursements shall be made by check. Two signatures shall be required on all checks. Eligible signatories shall be the Chairperson, Vice Chairperson, Secretary and the Treasurer. At least one signatory on a check shall not be related to the payee.

Section 5. Expenses not covered by the budget need to get approval

All disbursements shall be given prior approval by the Executive Committee unless they are for budgeted items and the amount of the disbursement will not cause the budget for that item to be exceeded.

ARTICLE XVII. AMENDMENTS TO THE BY-LAWS

Section 1. Biennial Organization Meeting

These by-laws may be amended by a majority vote of eligible voting members of the Central Committee at the Biennial Organization Meeting.

Section 2. Previous notice at any meeting

If notice of a proposed amendment is given in the meeting notice, these by-laws may be amended by a majority vote of those present at any other properly called meeting of the Central Committee.

ARTICLE XVIII. ADOPTION

These by-laws were adopted at a duly called meeting of the Columbia County Republican Central Committee on _____

CHAIRPERSON: _____

(Needs to be approved and submitted to the ORP for OK)